

## **CALL FOR APPLICATIONS 2015-2016, ERASMUS+ KA107 SCHOLARSHIPS FOR INCOMING MOBILITY FROM ASSOCIATED COUNTRIES**

Since its inception, the Alliance 4 Universities (A4U) has sought to boost collaborative ties between the universities of the A4U and other universities abroad by fostering student and staff mobility schemes.

Through international mobility programmes, A4U better equips students and staff, improving their language and cultural skills, with the goal of training a new generation of global students, and facilitating lecturers' international outlook and connections. Moreover, people-to-people links help to establish and strengthen international institutional ties, and foster pluralism and multiculturalism between the A4U and partner universities.

The clear mission of Alliance 4 Universities is to promote relations between its universities and those in countries with emerging economies due to the strategic opportunity they represent.

The Alliance 4 Universities has been awarded funds under the KA107 action of the Erasmus+ programme. Through these funds, students and lecturers from Russian and South African partner universities have the opportunity to participate in mobility schemes with the universities of the A4U and be hosted by them, and viceversa.

### **GUIDELINES**

#### **1. Purpose of the Call**

Student and teaching mobility is one of the key activities within the framework of the European Commission's Erasmus+ Programme in the field of Education, Youth and Sport.

The present Call is based on the funding awarded to A4U for mobility projects with EU-associated countries under Key Action 107 of the Erasmus+ Programme. As a consequence, Mobilities will be implemented during the first semester of the 2016-2017 academic year, and will have to finish always before 31 July 2017.

The main purposes of this call are:

- To offer training, research and study development opportunities to students, young researchers and lecturers of partner universities in Spain, Russia and/or South Africa.
- To achieve sustained improvements in knowledge, teaching and research skills.
- To forge and deepen lasting links between A4U universities and universities in Russia and South Africa, thus enhancing transnational academic cooperation.
- To improve participants' language and cultural skills, promoting mutual enrichment and understanding.

The Spanish Higher Education Institutions of the A4U are:

- Universitat Autònoma de Barcelona
- Universidad Autónoma de Madrid
- Universidad Carlos III de Madrid
- Universitat Pompeu Fabra

In view of the availability of scholarships, and with the objective of maximizing the mobility opportunities in the framework of this call, all eligible candidates will be taken into consideration regardless of the allocation previously established by the universities in the first call, indistinctively. There are 11 scholarships available, distributed as follows:

Origin of candidates	Number of Scholarships				TOTAL	
	Bachelor's degree	Master's degree	PhDs	Teaching Staff		
<b>From RUSSIA (INCOMING)</b>	0	1	0	1	2	<b>11</b>
<b>To RUSSIA (OUTGOING)</b>	0	2	1	0	3	
<b>From SOUTH AFRICA (INCOMING)</b>	3	1	2	0	6	
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>1</b>		

<b>RUSSIA outgoing</b>	<b>HOME INSTITUTION</b>	<b>NUMBER OF SCHOLARSHIPS</b>	<b>HOST INSTITUTIONS</b>
<b>Masters Outgoing 3 to 5 months</b>	Universitat Autònoma de Barcelona Universidad Autónoma de Madrid Universidad Carlos III de Madrid Universitat Pompeu Fabra	2	RANEP Higher School of Economics New School of Economics Moscow State Law Academy Russian State University for the Humanities Lomonosov Moscow State University ITMO
<b>PhD Outgoing 3 to 5 months</b>		1	St. Petersburg State Polytechnical University North-West Institute of Management Kazan State Technological University Southern Federal University Pyatigorsk State Linguistic University Strelka Institute Moscow Power Engineering Omsk State University

<b>RUSSIA incoming</b>	<b>HOST INSTITUTION</b>	<b>NUMBER OF SCHOLARSHIPS</b>	<b>HOME INSTITUTIONS</b>
<b>Master 3 to 5 months</b>	Universitat Autònoma de Barcelona Universidad Autónoma de Madrid Universidad Carlos III de Madrid Universitat Pompeu Fabra	1	RANEPA Higher School of Economics New School of Economics Moscow State Law Academy Russian State University for the Humanities Lomonosov Moscow State University ITMO
<b>Teaching Staff (5 days)</b>		1	St. Petersburg State Polytechnical University North-West Institute of Management Kazan State Technological University Southern Federal University Pyatigorsk State Linguistic University Strelka Institute Moscow Power Engineering Omsk State University

<b>SOUTH AFRICA incoming</b>	<b>HOST INSTITUTION</b>	<b>NUMBER OF SCHOLARSHIPS</b>	<b>HOME INSTITUTIONS</b>
<b>Bachelor (5 months)</b>	Universitat Autònoma de Barcelona Universidad Autónoma de Madrid Universidad Carlos III de Madrid Universitat Pompeu Fabra	3	Stellenbosch University University of Cape Town University of Pretoria University of Witwatersrand
<b>Master's degree (5 months)</b>		1	
<b>PhD (5 months)</b>		2	

In the framework of the Erasmus+ Programme, all mobility activities are conditional upon the signature of an interinstitutional agreement between the issuing and the receiving universities before the start of the mobility.

## 2. Requisites for applicants

To be eligible, applicants must fulfill the following general condition:

- Assume responsibility for performing the mobility, **during the first semester of the 2016-2017 academic year, always before 31 July 2017.**

Specific requisites for **students (undergraduate and master's)**:

- Be enrolled at their respective home institutions
- Be nominated for mobility by one of the universities participating in this call
- Submit a **Learning Agreement Proposal** for students duly accepted by the home and host institutions. Please refer to the templates in the [Annex](#).
- If applicable (English language as working language at host institution), submit an English Language Certificate.

Specific requisites for **PhD students**:

- Be enrolled at their respective home institutions
- Be endorsed for mobility by one of the universities participating in this call
- Submit a **Mobility Agreement Proposal** for PhD students duly accepted by the home and host institutions. Please refer to the templates in the [Annex](#).
- If applicable (English language as working language at host institution), submit an English Language Certificate.

Specific requisites for **Teaching Staff**:

- Have a contractual relationship at the time of application and while in mobility at their respective home institutions
- Submit a **Mobility Agreement Proposal** for teaching staff, including at least 8 hours of teaching, students duly accepted by the home and host institutions. Please refer to the templates in the [Annex](#).

It is recommended that all mobility proposals be presented and signed by all parties before the submission of the full application. If any candidate is not able to achieve that, he/she shall receive support in this sense during the selection procedure. Nevertheless, the selection shall be faster if the contact person and acceptance of the application at/by both the home and host universities are defined in the application.

## 3. Application process

The application period will start upon the publication of these guidelines and will remain open until **28 October 2016**. Applicants must complete the online application and attach the required documentation to the online application form through the A4Uwebsite.

Level	Documents
<b>Undergraduate /Master's degree</b>	Application form Transcript of academic records Nomination certificate Learning Agreement Proposal for students Letter of motivation English Language Certificate (if applicable)
<b>PhD students/ Teaching Staff</b>	Application form Abridged CV Mobility Agreement Proposal according to the profile Letter of motivation English Language Certificate (if applicable)

PhD/Staff Applicants should prioritize the host institution on the application form but produce a mobility agreement for the first choice only.

A decision for this call will be published on the A4U website at the latest by **15 November 2016** and will be announced to the beneficiaries and partner universities by e-mail.

Deadline for submission of proposals	28 October 2016
Announcement of eligibility checks	4 November 2016
Period for amendments to the application	4 to 9 November 2016
Final Decision	By 15 November 2016

#### 4. Criteria for evaluation

The selection process will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability. The selection process will be based on the principles of equity, fairness and transparency, and will seek a balanced distribution of the scholarships among the home and host institutions. Preference will be given to those universities who haven't yet benefited from the programme.

Evaluation criteria for **Students (undergraduate and master's degree)**:

- Outstanding academic record, according to the GPA in the students ToR (50%)
- Historic of cooperation between home and host universities (30%)
- Balanced distribution of scholarships among the A4U universities (20%)

Evaluation criteria for **PhD students and Teaching Staff:**

- Outstanding academic record (30%)
- Mobility Agreement Proposal feasibility and contribution to common academic interests between the issuing and receiving partner institutions (40%)
- Relevance to institutional relations between home and host universities (30%)

**5. Selection Committee**

The vice-rectors for International Relations of the A4U universities or, by power of attorney, the directors of International Relations, with the support of the A4U Secretary, are in charge of conducting the selection process.

**6. Scholarship amount**

Mobility grants consist of a travel allowance and a monthly or daily amount according to the flat rates stated by the Erasmus+ Programme.

<b>RUSSIA</b>	<b>Maximum Duration</b>	<b>Monthly/Daily Allowance</b>	<b>Travel Expenses</b>
<b>Bachelor outgoing</b>	5 months	650€ monthly	530€
<b>Master's outgoing</b>	5 months	650€ monthly	530€
<b>Master's incoming</b>	5 months	800€ monthly	530€
<b>Teaching incoming</b>	5 days <sup>1</sup>	120€ daily	530€

<b>SOUTH AFRICA</b>	<b>Maximum Duration</b>	<b>Monthly/Daily Allowance</b>	<b>Travel Expenses</b>
<b>Undergraduate</b>	5 months	800€ monthly	1100€
<b>Master's degree</b>	5 months	800€ monthly	1100€
<b>PhD</b>	5 months	800€ monthly	1100€

Scholarships will be paid to the beneficiaries by the Alliance 4 Universities, according to the real arrival and departure dates reported by host institutions.

**7. Rights of the beneficiary**

- To perform the entire mobility period awarded between 3 and 5 months, without extensions. The scholarship received must coincide with the actual dates of the mobility period.

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<sup>1</sup> 5 working days plus two days of travel

- To receive the scholarship according to the amounts set out in the Erasmus+ Programme guidelines. The expenses not covered by the scholarship will be borne by the beneficiary.
- To benefit from tuition fee waiver as a student, notwithstanding other fees for the use of certain services or activities that might be applicable.
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the study or teaching period abroad recognized by their home university.

#### **8. Obligations of the beneficiary**

- To take out and prove to be in possession of adequate insurance throughout the mobility period according to Erasmus+ programme rules. That shall be facilitated by the Alliance 4 Universities.
- To obtain the Visa for the stay in the receiving country
- To carry out the mobility stay according to the proposal and dates committed, during the first semester of the 2016-2017 academic year, always before 31 July 2017.
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established by A4U:
  - i. Before mobility: Signature of the Grant Agreement and the Learning/Mobility Agreement Proposal, and online language assessment (students only).
  - ii. After mobility: Submission of the Mobility Certificate, online mobility final assessment survey, and online language assessment (students only).
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the issuing and receiving institutions.

#### **9. Information:**

The Secretary of the A4U will be in charge of the general coordination and management of this call, and will be the first point of contact for applicants and beneficiaries.

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International Relations Services at each A4U receiving institution will take care of their respective incoming mobility students and lecturers.

#### **10. Final dispositions:**

Updated information and all resolutions derived from these Call guidelines shall be consulted in the Alliance 4 Universities website (<http://www.alliance4universities.eu>)

Barcelona, 23 September 2016