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**INSTITUTIONAL DETAILS**


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**Name** Telkom University

**City, Country** Bandung, Indonesia

**Website** <https://io.telkomuniversity.ac.id/>

**About the university** Telkom University (Tel-U) is a modern, high-quality private university that was founded in **2013**. It focuses on the knowledge areas of the information and communication technologies, business management, applied science, and creative industries. It has **29,000** enrolled students in **26** undergraduate studies and 4 Masters. Tel-U welcomes more than **300** international mobility students per year, and **30%** of their undergraduate students have done an exchange abroad.

Tel-U is the **best** private university in reputable scientific publications ranked in SINTA by the Indonesian ministry of higher education in 2018. Tel-U is the **2<sup>nd</sup>** best private university in Indonesia based on UI Green Metric ranking of World Universities 2017 result. Tel-U is also among the top ten private university in Indonesia webometrics based on the ranking web of universities 2018.

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**INTERNATIONAL RELATIONS SERVICE**


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**Website** <https://io.telkomuniversity.ac.id/research/about-international-office-tel-u/>

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*This office assists students attending:*

- [Faculty of Electrical Engineering](#)
- [Faculty of Industrial Engineering](#)
- [Faculty of Informatics Engineering](#)
- [Faculty of Economic and Business](#)
- [Faculty of Communication and Business](#)
- [Faculty of Creative Industry](#)
- [Faculty of Applied Science](#)

**Office hours:**

Mondays to Fridays: 09.00 a.m. – 04.00 p.m. (break at 12 – 1 p.m.)

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## ACADEMIC INFORMATION

**Academic calendar** It is divided in two semesters:

- August – December (odd semester)
- January – June (even semester)

Each semester consists of 18 weeks of classes and 2 weeks for the exams.

**Orientation days** are planned to welcome exchange students at the beginning of each term. Attendance to these sessions is compulsory.

**Course offer for Bachelor and Master** <https://io.telkomuniversity.ac.id/student-exchange-program-telkom-university/>  
<https://io.telkomuniversity.ac.id/school-faculty/>

**Credit system** Credits are the volume of learning based on the defined learning outcomes and their associated workload for higher education across Indonesia and other collaborating across countries. For successfully completed studies, credits are awarded. One semester corresponds to 18 – 24 credits. The bachelor degree (4 years) requires 144 – 160 credits, the diploma degree (3 years) requires 110 – 130 credits, and the master degree (2 years) requires 36 – 50 credits and a completion of a thesis.

<https://wenr.wes.org/2014/04/education-in-indonesia>

**Usual work load** 36 – 48 credits per year or 18 – 24 credits per semester

**Grading system** The Indonesian grading system is based on a scale from 0 to 4, where 2 is the minimum passing mark

Tel-U grading system		grading system (approx. equivalence)
<b>Excellent *</b> (Excel-lent / Sobresaliente)	AB and A	A
<b>Good</b> (Notable / Notable)	B	B
<b>Pass</b> (Aprovat / Aprobado)	C and D	C and D
<b>Fail</b> (Suspens / Suspendido)	E	F
*The top 5% of the class can get a <b>Honours mark</b> (Matrícula d'Honor / Matrícula de Honor)		

**Deadlines for registration** Students coming to Tel-U for:  
*First semester: 30<sup>th</sup> May | Second semester: 30<sup>th</sup> November*

**Enrolment** Students are requested to enrol on-line prior to arrival, on a first-come first-served basis. Tel-U recommends a maximum of 18 credits per semester. Courses from other faculties are very much restricted and upon availability.

**Language of teaching** Courses are taught in English and or Indonesian.

**Recommended language skills** At least a B2 level of English.

**Language learning** Exchange students can enrol in Indonesian or English courses at the Languages center Tel-U programme (<https://io.telkomuniversity.ac.id/study-bahasa-indonesia-business>).

## PRACTICAL INFORMATION

**Visa** Foreign students who would like to stay Less than 6 months, will have to apply for a single entry visa (Index B211A).

Foreign students who would like to stay more than 6 months, will have to apply for a student limited stay visa (index C316)

Please note that a tourist visa is not enough to stay in Indonesia for over three months. More information: <https://io.telkomuniversity.ac.id/information-of-services/foreign-student-documents/>

**Housing** Telkom University has a dormitory facility located inside the campus. However, students could also find a boarding house near the university. Tel-U has a student buddy club assisting international students during their study in Telkom. <https://io.telkomuniversity.ac.id/information-of-services/accomodation/>

**Cost of living** Students should plan the following monthly expenses (approximate):

Item	Room in dormitory	Room in a boarding house
Housing	30 – 50 EUR	50 – 120 EUR
Food	120 EUR	120 EUR
Transport	20 EUR	20 EUR
Other expenses	20 EUR	20 EUR
<b>Total</b>	<b>190-210 EUR</b>	<b>210-280 EUR</b>

**Students with disabilities** Information about facilities to welcome students with disabilities available on individual request depending on special needs. Please contact [info@io.telkomuniversity.ac.id](mailto:info@io.telkomuniversity.ac.id) during the nomination process detailing which disabilities and needs should be covered. Final acceptance will be done on a case by case basis.

**Integration activities** Join the student activity club at Tel-U organizes leisure and cultural activities for exchange students, so an international student can meet a local student and an exchange conversation in each other's language.