



PAMIBIA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY

# International Relations Fact Sheet



2021



## Institutional Details

**Name** Namibia University of Science and Technology

**City, Country** Windhoek , Namibia

**Website** <https://www.nust.na>

### About the University

The Namibia University of Science and Technology (NUST), established by an Act of Parliament, Act No.7 of 2015, as an autonomous higher education institution, was formerly known as the Polytechnic of Namibia. An Act of Parliament, Act No. 33 of 1994, established the Polytechnic of Namibia in 1994.

The profile of the Institution has grown significantly from 29 undergraduate programmes, an enrolment of about 2 500 students, infrastructural development, growth in staffing, programme development, and establishment of national and international partnerships and networks.

Today, NUST is at the forefront of higher education in Namibia with an enrolment of 13 000 students. The University offers various Diplomas, Bachelors, Bachelor Honours, Masters and Doctoral degrees in more than 60 programmes. NUST is the first higher education institution in Namibia to have established a dedicated Quality Assurance Unit, and its programmes are accredited by amongst others, the Namibia Qualifications Authority (NQA). The University enjoys strong linkages with industry, the public sector, and civil society organisations through various initiatives such as curriculum advisory boards, work integrated learning, and joint research. Students are equipped with contemporary knowledge, skills and competencies acquired in classrooms, simulation laboratories, through fieldworks and job attachments, to drive competitiveness in the knowledge economy. NUST graduates are sought after in the Namibian labour market and beyond, and are frequently admitted for further studies at universities globally.





| <b>International Relations Service</b>                |  |
|---|--|
| Website   | <a href="https://www.nust.na/?q=university-administration/international-relations/about-ir">https://www.nust.na/?q=university-administration/international-relations/about-ir</a>  |
| Director  | <b>Dr Marius Kudumo</b><br>mkudumo@nust.na   |
| Staff Responsible for Erasmus and Projects            | <b>Theodora Nandjaa-Mweuta</b><br>tnandjaa@nust.na   |
| Incoming students                                     | <b>Yolande Geises</b><br>Ygeises@nust.na<br><b>Susan Kambrude</b><br>skambrude@nust.na   |
| Outgoing students                                     | <b>Nico Smit</b><br>nasmit@nust.na<br><b>Yatva Hinda</b><br>yhinda@nust.na<br><b>Paulina Haikola</b><br>phaikola@nust.na   |
| Staff Responsible for outgoing and incoming Faculties | <b>Nico Smit</b><br>Faculty of Health and Applied Sciences<br>Faculty of Computing and Informatics<br><b>Yatva Hinda</b><br>Faculty of Human Sciences<br>Faculty of Engineering<br><b>Paulina Haikola</b><br>Faculty of Management Sciences<br>Faculty of Natural Resources and Spatial Sciences |

## Academic Information

### Academic Calendar:

The Academic Calendar is divided into two semesters:

February – June (First Semester)

July - November (Second Semester)

Each Semester consist of 14 weeks of classes and two weeks of examinations.

Welcoming functions are organised to welcome exchange and degree seeking international students at the beginning of each semester. Attendance to these functions are compulsory.

### Courses/subjects choice, syllabi and credit points:

Exchanges students need to select courses, including credits, with the assistance of their Head of Department and International Office at their home universities.

For course/subject choice, syllabi, and credit points, please visit our website at <http://www.nust.na/?q=download/annual-reports-documents>.



## Grading System

### Description

The evaluation of a student's performance is based on:

- (a) Examinations and Continuous Assessment (Examination and Semester Marks)
- (b) Continuous Assessment only.

**Overall performance in a course (subject) is assessed on a percentage scale divided as follows:**

- (i) 75 and above: Distinction
- (ii) 70 -74: Merit
- (iii) 60 -69: Credit
- (iv) 50 -59: Pass
- (v) 0- 49: Fail

In order to pass a course, a student must obtain a final pass mark of at least 50% and a sub-minimum of at least 40% in the examination.

**Credit System :** Namibia National Qualifications Framework (NQF)

1. Credits per semester = 60 NQF Credits (minimum)
2. Credits per year = 120 NQF Credits (minimum)
3. Years until completion of a bachelor degree = 3 years
4. Total credits for a bachelor degree = 360 Credits minimum, but many degrees exceed this minimum depending on professional and industry requirements.

### Conversion of NQF to ECTS

|                     |        |
|---------------------|--------|
| Native Credit Point | ECTS   |
| 3 NQF Credits =     | 1 ECTS |

### Remarks:

The above conversion is used by the Institution for incoming students, but we are conscious that universities in Europe vary greatly in how they allocate ECTS credits to learning hours. It is important to note, however, that in the Namibia National Qualifications Framework, one NQF credit is always equal to ten notional hours of learning.



## Important Deadlines

| Semester 1<br>(February – June) |            | Semester 2<br>(July – November) |          |
|---------------------------------|------------|---------------------------------|----------|
| Applications and Enquiries Open |            | Applications and Enquiries Open |          |
| Visa                            | NUST       | Visa                            | NUST     |
| 01 August                       | 01 August  | 01 March                        | 01 March |
| Application Deadlines           |            | Application Deadlines           |          |
| 30 September                    | 15 October | 30 April                        | 15 May   |

### Submission of Application forms:

Applications can be forwarded to the International Office by email to speed up the application process (MS Word and PDF format only). Alternatively, documents may be sent by courier or priority mail.

### Contact details

**Ms Yolandé Geises** - Telephone: +264-61-207 2315

**Ms Susan Kambrude** - Telephone: +264-61-207 2473

International Student Support Officer

International Relations Department

Namibia University of Science and Technology

### Postal Address

Private Bag 13388

Windhoek

NAMIBIA

**Email:** [ygeises@nust.na](mailto:ygeises@nust.na)

[skambrude@nust.na](mailto:skambrude@nust.na)

### Physical Address

13 Jackson Kaujeua, Windhoek West

Windhoek, NAMIBIA

Web: [www.nust.na](http://www.nust.na)

Please note that relatives and friends of students may courier packages and letters using the NUST Physical address.

### Language of teaching and learning:

The medium of instruction at NUST is English. The University recommends exchange students to have at least a B2 level of English.

**Practical Information**

|                         |   |
|-------------------------|---|
| <b>Visa and Permits</b> | <p>All non-Namibians are required by law to satisfy the immigration passport requirements before entering the country such as; a valid visa and or permit in a valid passport.</p> <p>The passport must be valid for a minimum of six (6) months prior to expiry from the date of entry in Namibia.</p> <p>Passport holders from countries with visa-free or visa on arrival agreement qualify for a business visa to be issued at the port of entry. Information on countries with visa-free or visa on arrival agreement to Namibia can be found online at <a href="http://www.namibiaembassy.be/visa_business.html">www.namibiaembassy.be/visa_business.html</a></p> <p>Visa applications must reach the International Relations Department (IR) six (6) weeks before arrival or must be submitted to the nearest Namibian Embassy. Permit applications must reach IR six (6) months before arrival.</p> |
| <b>Health cover</b>     | All international students are required to have full coverage of eventual risks during their stay in Namibia.   |
| <b>Housing</b>          | The University has very limited on-campus accommodation. The Department of International Relations can be contacted at <a href="mailto:inr@nust.na">inr@nust.na</a> to request for a list of self-catering accommodation establishments close to the University   |
| <b>Cost of living</b>   | Students should plan the following approximate monthly expenses for individual living costs:  |

| Housing                 | Estimated cost per month     |
|-------------------------|------------------------------|
| <b>Rent</b>             | N\$ 4500 - N\$6000 per month |
| <b>Food</b>             | N\$ 1000 - N\$2000 per month |
| <b>Public Transport</b> | N\$ 650 - N\$ 800 per month  |
| <b>Other expenses</b>   | N\$ 800 per month            |



## Policy Statement

### Students with disabilities

NUST supports the rights of people with disabilities who are involved in higher education including students, academics and administration staff. NUST recognises that disability whether permanent, recurring or transitory, and whether sensory, physical, cognitive or psychological does not constitute, a disability in itself, and that people with disabilities only become impaired when education, work, leisure and other opportunities are denied to them on the basis of their disability.

Accordingly, the criteria used by NUST to assess and admit students namely, academic ability and suitability for course/degree, shall apply equally to students with disabilities.

### Welcome and Integration Activities

The Department of International Relations in collaboration with the Department of Student Services and Student Representative Council, organizes welcoming functions for all international students at the beginning of each semester. This is in addition to the University Orientation Programme. The function provides an opportunity for the Department to welcome international students, and facilitates integration and interactions with national students to form friendships during their stay in Namibia with the view to ensure a positive learning and staying experiences.



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