

**ERASMUS+ INTERNATIONAL CREDIT MOBILITY PROGRAMME
CALL FOR APPLICATIONS FOR STAFF MOBILITY BETWEEN A4U
UNIVERSITIES AND PARTNER UNIVERSITIES IN SUB-SAHARAN AFRICA AND
IRAN DURING 2023-2024 and 2024-2025 ACADEMIC YEARS**

1. Purpose of the Call

Alliance of 4 Universities (A4U) is a strategic partnership of four Spanish public universities: Universitat Autònoma de Barcelona, Universidad Autónoma de Madrid, Universidad Carlos III de Madrid, and Universitat Pompeu Fabra in Barcelona. One of the objectives of A4U internationalization strategy is to promote mobility with leading universities in non-European countries.

A4U has been awarded funds under Erasmus+ International Credit Mobility Programme, which enables staff from A4U universities and its partner universities to undertake a mobility stay.

The main objectives of the mobilities are:

- To offer training and research opportunities to staff at participating universities.
- To help mobility participants improve their professional, social and inter-cultural skills, as well as employability, and to promote cross-cultural exchange and dialogue.
- To forge and deepen lasting links between A4U universities and its partner universities, enhancing their transnational academic cooperation.

Mobilities announced in this call should be carried out in 2023-2024 or 2024-2025 academic years during the period of academic activity based on the academic calendar of the host university. All mobilities should end by 31 July 2025.

2. Participating higher education institutions and number of available grants

REGION: SUB-SAHARIAN AFRICA

Higher Education Institutions participating in the exchange

<p align="center">SPAIN</p> <ol style="list-style-type: none"> 1. Universitat Autònoma de Barcelona 2. Universidad Autónoma de Madrid 3. Universidad Carlos III de Madrid 4. Universitat Pompeu Fabra, Barcelona 	<p align="center">SOUTH AFRICA</p> <ol style="list-style-type: none"> 1. University of Pretoria 2. University of the Witwatersrand 3. Stellenbosch University 4. University of Cape Town 5. University of Western Cape 6. University of the Free State <p align="center">NAMIBIA</p> <ol style="list-style-type: none"> 1. University of Namibia 2. Namibia University of Science and Technology <p align="center">BOTSWANA</p> <ol style="list-style-type: none"> 1. University of Botswana 2. Botswana International University of Science and Technology <p align="center">KENIA</p> <ol style="list-style-type: none"> 1. University of Nairobi 2. Kenatta University
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	<p style="text-align: center;">ETHIOPIA</p> <ol style="list-style-type: none"> Addis Ababa University Wolaita Sodo University <p style="text-align: center;">IVORY COAST</p> <ol style="list-style-type: none"> Ecole Nationale Supérieure de Statistique et d'Economie Appliquée
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Available funding:

- a) 4 grants for incoming or outgoing mobility.

Staff can apply for a one-week mobility (5 days of activity + 2 days for travel) or a two-week mobility (10 days of activity + 2 days for travel). The grant amounts are as indicated in the above table. Note that in a two-week mobility the weekend in-between is not covered.

- b) Extensions from one to two week mobility for teaching and research staff who were awarded a grant under the 1st call.

Teaching and research staff who were awarded a one-week mobility under the 1st call can apply to extend it to two weeks (10 days of activity + 2 days for travel). The grant amounts for a two-week mobility are indicated in the table below. The extensions will be granted automatically provided an updated mobility agreement for two weeks is submitted. There is no deadline for applying for the extension, but applicants are invited to do it at their earliest convenience.

- c) 4 grants for outgoing mobility to Kenya reserved for a pilot project aimed at the promotion of the Spanish language in cooperation with Instituto Cervantes. The conditions for participation in this project are specified in the Annex.

The available funding is summarized in the table below:

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
South Africa	Spain	Staff	2	5 -10 days	€160/day	€1.500	€2.620 - €3.420
Spain	South Africa				€180/day		€2.760- €3.560
Namibia, Botswana, Kenya, Ethiopia, Ivory Coast	Spain		2		€160/day	€820	€1.940 - €2.740
Spain	Namibia, Botswana, Kenya, Ethiopia, Ivory Coast				€180/day		€2.080 - €2.880
Extensions for teaching and research staff who were awarded a grant for mobility with Sub-Saharan Africa and Iran under the 1 st call							
Spain	Kenya	Staff	4 - pilot project with	5 days	€180/day	€820	€2.080

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			Instituto Cervantes				
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IRAN

Higher Education Institutions participating in the exchange

SPAIN	IRAN
1. Universitat Autònoma de Barcelona 2. Universidad Autónoma de Madrid 3. Universidad Carlos III de Madrid 4. Universitat Pompeu Fabra, Barcelona	1. University of Tehran 2. Allameh Tabataba'i University 3. Amirkabir University of Technology 4. Isfahan University of Technology

Available funding:

- a) 1 grant for incoming or outgoing mobility.

Staff can apply for a one-week mobility (5 days of activity+2 days for travel) or a two-week mobility (10 days of activity + 2 days for travel). The grant amounts are as indicated in the above table. Note that in a two-week mobility the weekend in between is not covered.

- b) Extensions from one to two-week mobility for teaching and research staff who were awarded a grant under the 1st call.

Teaching and research staff who were awarded a one-week mobility under the 1st call can apply to extend it to two weeks (10 days of activity + 2 days for travel). The grant amounts for a two-week mobility are indicated in the table above. The extensions will be granted automatically provided an updated mobility agreement for two weeks is submitted. There is no deadline for applying for the extension, but applicants are invited to do it at their earliest convenience.

The available funding is summarized in the table below:

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
Iran	Spain	Staff	1	5-10 days	€160/day	€820	€1.940- €2.740
Extensions for teaching and research staff who were awarded a grant for mobility with Sub-Saharan Africa and Iran under the 1 st call							

3. General conditions

The call is open to all subject areas. Applicants must check that the requested mobility proposal matches the offer available at the host university.

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The mobility grant consists of a travel allowance and a daily subsistence allowance according to the flat rates determined by the Erasmus+ Programme. The grant is a **contribution** towards the costs of the planned Erasmus+ mobility period.

The beneficiaries will need to advance their own funds when organizing their stay, such as visa, insurance, flights and accommodation, since the mobility grant will be paid only upon arrival to the host university (see procedures for grant payment in section 9). It is highly advisable to make bookings (flights, accommodation etc.) on conditions that allow full reimbursement in case of cancellation of travel.

The mobility period for staff is 5 or 10 days with 2 days for travel, covering 7 or 12 days in total.

Staff mobility can be for teaching, training, or both. Teaching and administrative staff can apply.

- During mobility for teaching, staff should deliver at least 8 hours of teaching.
- During mobility for training, staff should engage in professional development activities such as training events (excluding conferences), job shadowing, observation periods, or training at the receiving institution.
- Mobility can also be for teaching and training. In this case, the minimum number of hours of teaching is 4 hours per week.

An Interinstitutional Agreement between the home and the host universities must be signed before the start of the mobility.

4. Eligibility requisites

To be eligible, applicants must fulfill the following general conditions:

- To have a contractual relationship with their home institution at the time of application and during the mobility.
- **For staff going from Spain abroad only:** associate members of staff (professor asociado) and staff working for affiliated schools (escuelas adscritas) are not eligible to apply.
- To have at least B2 level in the language in which planned mobility activities will be conducted.
- To take responsibility for performing the mobility during 2023-2024 or 2024-2025 academic year during the period of academic activity based on the academic calendar of the host university. All mobilities should end by 31 July 2025.
- To submit all the required documents before the application deadline.

Lower priority will be given to applicants who already received grants under Erasmus+ International Credit Mobility (KA107) Programme.

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5. Timeline

Call opens	Upon publication on A4U website
Call closes	8 September
Publication of provisionally admitted applications	20 September
Cure period: candidates can remedy their applications in case of any clerical errors or incomplete documentation	21-30 September
Publication of final list of admitted applications	5 October
Publication of selection results	20 October 2023

A4U universities will be closed from 31 July to 1 September 2023 for summer holidays.

6. Application process

The call and the application form can be found on A4U website <http://alliance4universities.eu/en/mobility-scholarships/>. All partner universities websites will refer to it by publishing an announcement.

Applicants must complete an online application form and attach the following documentation:

- Abridged CV
- Mobility Agreement for teaching or training, signed by the applicant, and the responsible academic (head of host Faculty or Department, or the host academic) at home and host institutions. Scanned signatures are accepted.

Staff can apply for a maximum of two destinations, in which case two separate applications should be submitted.

International Offices at participating institutions can assist applicants in getting signatures for the learning/mobility agreements. For contact details of A4U universities, check section 12.

Contact details of non – European partner universities can be found in the factsheets available on A4U website.

Selection results will be published on A4U website <http://alliance4universities.eu/en/mobility-scholarships/> and announced to the beneficiaries and partner universities by e-mail.

7. Evaluation criteria and selection

Grants will be awarded on a competitive basis, based on the qualitative evaluation of applications by A4U Selection Committee consisting of 4 Vice-rectors for International Relations of A4U universities.

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Evaluation criteria:

- Quality of the proposal in the Mobility Agreement, according to methodology, feasibility, teaching and learning innovation and/or curriculum development,
- Academic record of the candidate, including teaching experience, research, publications, etc. according to CV,
- Relevance and expected impact of the proposal for the host institution and added value upon return to the home institution,
- Motivation according to the statement in the mobility agreement.

The assessment will follow the standards of the “European Peer Review Guide” by the European Science Foundation:

Qualitative assessment	Numeric score
Excellent	5
Very good	4
Good	3
Fair	2
Poor	1

If two or more applications are of similar quality, the decision will be guided by:

- giving priority to applicants from disadvantaged backgrounds or with special needs/disabilities, according to the information provided by partner institutions,
- seeking gender balance.
- seeking a balanced distribution of grants among A4U universities.

In case of lack of applications, the Selection Committee reserves the right to re-distribute grants:

- across STUDENT and STAFF categories and IN and OUT flows within the same country,
- across different countries within the same region.

Reserve candidates will be placed on a waiting list and called upon if a grant becomes available.

The number of announced grants is a minimum that will be awarded. More grants may be generated or extensions granted if the project budget permits it.

8. Inclusion

Candidates from disadvantaged backgrounds are welcome to apply.

Participants with special needs or disabilities: additional funding to cover costs directly related to their participation in the mobility can be obtained, and is conditional on the approval of the Spanish National Agency.

Applicants should indicate their disadvantaged background / special needs / disabilities condition on the online application form, and have it confirmed by the sending institution.

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9. Grant payment procedure

Staff going from Spain abroad: the grant will be paid to the participant's bank account once the participant has signed the grant agreement, the home university has received the certificate of attendance, and the participant has completed the online EU survey.

Staff coming to Spain from abroad: the grant will be paid by cheque or bank transfer upon arrival to the host university. The participant should also submit the original grant agreement, receive certificate of attendance and complete online EU survey.

10. Rights of the beneficiary

- To receive the grant according to the rates and conditions set out in the Erasmus+ Programme guidelines.
- To receive information and advice on the application procedure from the home university, as well as pre-departure and on-site guidance from the host university.
- To have the teaching or training period abroad recognized by their home university.

11. Obligations of the beneficiary

- To carry out the mobility stay according to the proposal and dates committed, during 2023-2024 or 2024-2025 academic year, and ending by 31 July 2025.
- To be in possession of adequate insurance throughout the mobility period according to Erasmus+ programme rules. All participants must be insured against the risks linked to their participation in mobility activities.

The insurance must cover:

- travel insurance,
- medical expenses and accidents, including permanent or temporary incapacity,
- death, including repatriation,
- third party liability.

The cost of the insurance will be covered by the participants themselves. A4U recommends [OnCampus](#) insurance but the participant is free to choose a different insurance as long as it meets the above requirements.

- To obtain the visa for the stay in the receiving country and bear the costs of obtaining the visa.
- To book flights and accommodation in the country of destination, advancing own funds since the mobility grant will be paid only once their stay begins.
- To participate, if requested, in sharing their mobility experience.
- To complete the required procedures and fill in the necessary documents as per Erasmus+ Programme before, during and after the mobility period, meeting the deadlines established by A4U. Before mobility: signature of the mobility agreement and grant agreement. After mobility: submission of the certificate of attendance and completion and online EU survey.
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the home and host institutions.

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12. Information

Should any doubt arise over the interpretation of this Call, the Selection Committee will decide on the case and interpret it in the light of the guidelines of Erasmus+ Programme.

A4U International Project Manager will be in charge of the general coordination and management of this call and will be the initial point of contact for applicants and beneficiaries.

Dr Olga Belova
International Project Manager
coordinacion@a-4u.eu
+34 935 422 079

International Relations Services at A4U universities will provide advice to incoming and outgoing applicants at the application stage and during mobility.

Mobility Office at Universitat Autònoma de Barcelona (UAB):
erasmus.ka107@uab.cat / +34 93 581 3734

Mobility Office at Universidad Autónoma de Madrid (UAM):
erasmus.ka107.em@uam.es / +34 91 497 2935, + 34 91 497 3283

Mobility Office at Universidad Carlos III de Madrid (UC3M):
proyectos_internacionales@uc3m.es / +34 91 6249596

International Relations Office at Universidad Pompeu Fabra (UPF):
silvia.vilanova@upf.edu / +34 935 42 2063

Any additional information related to this call will be published on A4U website
<http://alliance4universities.eu/en/mobility-scholarships/>

Prof. Carolina Marugán Cruz
Vice-Rector for Internationalisation, Universidad Carlos III de Madrid,
on behalf of Alianza 4 Universidades Selection Committee

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ANNEX: PILOT PROJECT WITH INSTITUTO CERVANTES

4 grants for staff mobility from Spain to Kenya are reserved for a pilot project, aimed at the promotion of the Spanish language in cooperation with Instituto Cervantes.

From	To	Level	Number of grants	Duration of stay	Grant amount		
					Subsistence	Travel	Total grant
Spain	Kenya	Staff	4	5 days	€180/day	€820	€2.080

The general conditions for participation apply with the following exceptions:

Eligibility: associate members of staff (professor asociado) and staff working for affiliated schools (escuelas adscritas) are eligible to apply.

Partner university: Mobilities will take place at [United States International University – Africa](#) (USIUA), Nairobi, Kenya during the week of 23-27 October 2023.

Mobility can be for **teaching and training** that includes 4 hours of teaching to Bachelor, Master or PhD students at USIA and sessions on the exchange of good practice with students and staff.

or

for **teaching** that includes 8 hours of teaching to Bachelor, Master or PhD students at USIA. Participation in sessions on exchange of good practice is optional.

Content: Teaching will focus on Spanish language and culture, and other related topics such as teaching Spanish as a foreign language, teaching other subjects in Spanish, inter-cultural competencies, etc.

Participants with a background in Humanities and Social Sciences, such as Philology, Education, History, Communication, are invited to apply.

Timeline for the application process:

Call opens	Upon publication on A4U website
Call closes	30 June
Publication of provisionally admitted applications	4 July
Cure period: candidates can remedy their applications in case of any clerical errors or incomplete documentation	5-14 July
Publication of final list of admitted applications	18 July
Publication of selection results	26 July 2023

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